

**AGENDA PLACEMENT FORM**

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 08/06/25  
Meeting Date: 08/25/25  
Submitted By: Sheriff King  
Department: Sheriff's Office  
Signature of Elected Official/Department Head:  
Adam King

**Court Decision:**  
This section to be completed by County Judge's Office



8/25/2025

**Description:**  
Request to accept a picture as a donation.  
Cost \$105.98 Shipping \$10.98 Total Cost \$116.96  
Order was submitted to purchase picture for the patrol room, there was an issue  
with delivery so the order was cancelled and confirmation was received  
cancelling order, funds were refunded. Then we received the picture after  
contacting the the vendor we were told to keep it.

(May attach additional sheets if necessary)

**Person to Present:** Sheriff King or his designee

(Presenter must be present for the item unless the item is on the Consent Agenda)

**Supporting Documentation:** (check one)  PUBLIC  CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

**Estimated Length of Presentation:** 3 minutes

**Session Requested:** (check one)

Action Item  Consent  Workshop  Executive  Other \_\_\_\_\_

**Check All Departments That Have Been Notified:**

County Attorney  IT  Purchasing  Auditor  
 Personnel  Public Works  Facilities Management

Other Department/Official (list) \_\_\_\_\_

**Please List All External Persons Who Need a Copy of Signed Documents  
In Your Submission Email**

Credit Confirmation

**Tara Raby**

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**From:** Libby Chandler  
**Sent:** Wednesday, July 23, 2025 7:18 AM  
**To:** Tara Raby  
**Subject:** FW: Refund on order 111-5266299-1777055

Good Morning Tara,

Please receipt on the invoice for this item and then process a disbursement form for the below credit and send back to me.

Thank you  
Libby Chandler

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**From:** Amazon.com <payments-messages@amazon.com>  
**Sent:** Wednesday, July 23, 2025 6:12 AM  
**To:** Purchasing <PUR@johnsoncountytexas.org>  
**Subject:** Refund on order 111-5266299-1777055

**CAUTION: This email originated from outside of the Johnson County email system.  
Use care when opening links or attachments. Report suspicious emails.**



Hello,

We're writing to let you know we processed your refund of \$116.96 for your Order 111-5266299-1777055 from Thuan Captain.

This refund is for the following item(s):

Item: Customize Name Sheriff Wall Art Success Motivational Poster Wall Decor for OfficeSheriff Canvas Print Art Decoration Ready to Hang 47AZ468  
Quantity: 1  
ASIN: BODST9PWNT  
Reason for refund: Item not received

Here's the breakdown of your refund for this item:

Item Refund: \$105.98

Shipping Refund: \$10.98

We'll apply your refund to the following payment method(s):

MasterCard Credit Card [expiring on 5/2026]: \$116.96

We've processed a refund for the above order in the amount of \$116.96. The refund should appear on your account in 2-3 days if issued to a credit card.

Refunds issued to a bank account typically take 7-10 days to reflect on the account balance.

Have questions about our refund policy?

Visit our Help section for more information:

<http://business.amazon.com/abredir/refunds>

We look forward to seeing you again soon.

Sincerely,

Amazon.com

We're Building Earth's Most Customer-Centric Company

<http://business.amazon.com/abredir>

Note: this e-mail was sent from a notification-only e-mail address that cannot accept incoming e-mail. Please do not reply to this message.

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ORDER PLACED

Jun 27, 2025 5:39 AM PST



[Customize Name Sheriff Wall Art Success Motivational Poster Wall Decor for Office Sheriff Canvas Print /](#)

 **Date Shipped:** Jul 1, 2025 12:00 AM PST

YOUR CONVERSATION WITH

**Thuan Captain**

Jul 24, 2025 7:15 PM

Since you have been refunded I will stop sending replacements, sincerely sorry for the problem that happened to you,

Jul 25, 2025 6:37 PM

Dear Lance,

Since my factory has finished the replacement order, I decided to send it to you. I have already worked hard on it, so I c  
next week. Please follow carefully and receive the order. Please don't let anyone take it away. I am really sad that my p

Hello, we have received the picture today that I said we no longer need. we already  
Please advise.

Aug 6, 2025 5:37 AM

I give it to you, don't worry about anything. Keep it.

Write your response to the seller here. Please limit your response to less than 4000 characters. For your security, do not  
numbers in your message.

Sincerely,

Libby Chandler  
Office Administrator  
Johnson County Purchasing  
411 Marti Dr.  
Cleburne, TX 76033  
817-556-6382 X1451  
[www.johnsoncountytexas.org](http://www.johnsoncountytexas.org)  
[lchandler@johnsoncountytexas.org](mailto:lchandler@johnsoncountytexas.org)

Don't run from the battle work the promise.



## Tara Raby

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**From:** Kelsey Giddens  
**Sent:** Wednesday, August 6, 2025 9:00 AM  
**To:** Libby Chandler; Tara Raby  
**Cc:** AP Group  
**Subject:** RE: SO - Amazon - Picture

Good morning,

Our office believes the correct and best course of action in this case is to place this on the consent agenda to accept it as a donation. Please let me know if you have any questions.

Thank you,



Johnson County Auditors Office  
Accountant

kgiddens@johnsoncountytexas.org  
817-556-6309 ext.1614  
2 N Main St, Ste 321



**From:** Libby Chandler <lchandler@johnsoncountytexas.org>  
**Sent:** Wednesday, August 6, 2025 8:45 AM  
**To:** Savannah Rhodes <srhodes@johnsoncountytexas.org>; Michelle Hofstetter <mhofstetter@johnsoncountytexas.org>  
**Cc:** Kelsey Giddens <kgiddens@johnsoncountytexas.org>  
**Subject:** SO - Amazon - Picture

